



Southwest Ontario  
Aboriginal Health  
Access Centre

# Indigenous Community Garden Coordinator Canada Summer Jobs

**Status:** Full-time, Contract (until September 1, 2023)  
**Location:** Windsor  
**Hours:** 35 hours/week; Monday – Friday from 8:30am-4:30pm  
**Wage:** \$18.00/hour  
**Posting Date:** May 19, 2023  
**Deadline:** June 2, 2023

**Southwest Ontario Aboriginal Health Access Centre (SOAHAC)** is a diverse, dynamic, multiservice Indigenous health and wellness agency. We strive to provide quality, wholistic health services by sharing and promoting traditional and western health practices to enable people to live in a more balanced state of well-being. SOAHAC provides services to Indigenous people including those who live on and off reserve, status, non-status, Inuit, and Metis within the Southwest and Erie St Clair regions. SOAHAC has a mandate of ensuring that health services are accessible, of high quality, and are culturally appropriate. It is SOAHAC's objective to build health care capacity within Indigenous communities. Currently, we are seeking the services of an Indigenous Community Garden Coordinator to join our interdisciplinary staff team to work at our Windsor Site.

We are looking for a Community Garden Coordinator for the development of the Indigenous garden at our Windsor location. The garden will be working closely with the Traditional Healing Liaison and will be available to people in and around the community and be a place where people can gather and learn. The garden will include vegetable gardens, naturalized and medicinal gardens and provide an inviting, safe and nurturing place where people can increase health and well-being. Traditional teachings will be made available for people who are engaged in the garden and for others.

## **Requirements**

- Must have experience in organic gardening (through paid or volunteer work)
- Commitment to and understanding of Indigenous cultural teachings and practices
- Experience working with volunteers and community members
- Excellent interpersonal skills
- Ability to take initiative, and work independently
- Excellent organizational and time management skills
- Strong facilitation and public speaking skills
- Food Handler Certificate and First Aid training an asset
- Valid Ontario Driver's License and access to a reliable vehicle an asset
- Ability to have a flexible work schedule
- Must have a current and satisfactory Criminal Reference check as a condition of employment

## **Responsibilities**

- Organize and facilitate most activities in the garden
- Outreach, engage and support volunteers in garden (planting, watering, harvesting, etc.)
- Additional garden maintenance and development of garden space as needed

- Support maintaining garden records
- Organize garden planning meetings (develop agenda, invite participants, complete minutes)
- Coordinate teaching events and cultural activities
- Support special community events, field trips and workshops
- Co-facilitate garden-based education activities with various groups
- Promote the garden project with individuals and families, potential volunteers, and other members of the community

***This job may require additional responsibilities and duties as assigned by Southwest Ontario Aboriginal Health Access Centre.***

This is a temporary summer student position which is funded by the Canada Summer Jobs Program and is subject to funding. Eligible applications must meet the criteria of the program to be considered.

*SOAHAC values diversity and is an equal opportunity employer; however, hiring preference will be given to qualified Indigenous applicants. SOAHAC is committed to providing employment accommodation in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require accommodation to apply or if selected to participate in an assessment process, please advise Human Resources.*

**If you are interested in applying for this position, please forward your cover letter and resume to:**

Email: [careers@soahac.on.ca](mailto:careers@soahac.on.ca)

Subject line: **Community Garden Coordinator, Windsor**

Or mail to: **Human Resources  
Southwest Ontario Aboriginal Health Access Centre  
425 - 427 William Street,  
London, ON N6B 3E1**

Please visit **Southwest Ontario Aboriginal Health Access Centre** online at: [www.soahac.on.ca](http://www.soahac.on.ca) or like us on [www.facebook.com/soahac](https://www.facebook.com/soahac) to learn more about us!

*We thank all those for applying but only those selected for an interview will be contacted.*